

**CITY OF ST. PAUL PARK**  
**WASHINGTON COUNTY, MINNESOTA**

**RESOLUTION NO. 1641**

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND  
ORDERING ADVERTISEMENT FOR BIDS  
PARK ESTATES WATER METER VAULT**

WHEREAS, pursuant to authorization provided by city staff on February 2, 2021, the city engineer has prepared plans and specifications for the construction of a water meter vault at Park Estates and appurtenant work and has presented such plans and specifications to the council for approval;

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of St. Paul Park, Minnesota:

1. Such plans and specifications are hereby approved.
  
2. The city clerk shall prepare and cause to be inserted in the official paper and in Finance and Commerce an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published three weeks prior to opening bids, shall specify the work to be done, shall state that bids will be opened at 10:00 A.M., Tuesday, June 15, 2021 and considered by council at 7:00 P.M., Monday, June 21, 2021, in the council chambers of the city hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for five percent (5%) of the amount of such bid.

Adopted this 17<sup>th</sup> day of May 2021 by the City Council of St. Paul Park, Minnesota.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk



## Memorandum

To: Kevin Walsh, City of St. Paul Park

From: Jon Christensen, WSB

Date: May 17, 2021

Re: Approve Plans and Specifications and Authorize Advertisement for Bids  
Park Estates Water Meter Vault  
WSB Project No. 017617-000

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### **Background**

On February 2, 2021, City staff authorized the preparation of final plans and specifications for the Park Estates Water Meter Vault project to be constructed in the summer of 2021.

### **Project Overview**

The Park Estates mobile home community is located east of Hastings Avenue (Washington County Road 39) between Broadway Avenue and the St. Thomas Aquinas Cemetery. The Park Estates water system connects to the City of St. Paul Park water system at two locations, one to the north in Broadway Avenue and one to the south in Hastings Avenue. By closing the connection to the north and installing a water meter vault at the connection to the south, the City can meter the collective water use within Park Estates while maintaining minimum water service requirements.

The Park Estates Water Meter Vault project consists of temporarily closing Hastings Avenue, providing traffic control for the detour to Lincoln Avenue and Pullman Avenue, and installing a precast concrete vault structure containing the water meter over the existing watermain in Hastings Avenue. The road closure is specified to not exceed ten working days.

### **Funding**

The estimated project cost for the Park Estates Water Meter Vault project is \$138,500, which includes a 10% construction contingency and 28% indirect costs for engineering and administrative costs. The project is proposed to be funded through the City water fund.

### **Schedule**

The project is planned to be advertised in late May and early June, bid June 15, awarded June 21, and constructed from July to October 2021.

### **Recommended Action**

Adopt the resolution accepting plans and specifications and authorizing the advertisement for bids.

### **Attachments**

Resolution  
Project Site Plan (Sheet C-01)

