PROPOSED MINUTES

CITY OF ST. PAUL PARK
REGULAR COUNCIL MEETING
July 1, 2019

Meeting called to order at 7:00 p.m. Present: Acting Mayor Swenson, Council Members Jones, Zenner, and Foote. Also present: City Administrator Walsh and Finance Director Sommerland. Pledge of allegiance said by all. Mayor Dingle was excused.

MINUTES:

Motion by Jones, second by Zenner to approve the minutes of the June 17, 2019, regular meeting—waive reading of same. Motion carried 4-0.

ITEMS FROM THE PUBLIC: None

AUDIT PRESENTATION - SMITH SCHAFER

Jill Schultz, Smith Schafer and Associates, gave an overview of the financial statements and the 2018 audit including information on the City’s revenues, expenditures, general fund reserves, debt service, capital projects, and enterprise funds. She stated that Smith Schafer and Associates issued the best Audit Opinion that they could give which is an Unmodified Opinion meaning that the financial statements were materially correct. They are also required by the Minnesota State Auditor to perform Legal Compliance Testing and they found no exceptions for 2018. Jill stated that the assigned and unassigned General Fund balance as a percent of General Fund expenditures for 2018 was 59%.

In Summary:
• Unmodified audit opinion
• No Minnesota legal compliance exceptions in 2018
• Assigned and unassigned general fund balance of $1,696,384 (59% of 2018 expenditures)
• Bonds, certificates, and notes payable outstanding of $5,217,000 at 12/31/18

Acting Mayor Swenson congratulated staff on another good financial year and clean audit.

CONSENT AGENDA:
A. Acknowledge receipt of Commission Minutes
   - EDA—June 17, 2019
   - Parks & Recreation Commission—June 13, 2019
   - Public Safety Commission—June 6, 2019

B. EDA Recommendation:
   Adopt Resolution No. 1587, a resolution regarding the St. Paul Park EDA enabling resolution (no changes).

C. Approve Renewal of 2AM Liquor License for Franke’s, 304 Broadway Avenue.

D. Approve temporary Gambling Permit for Community United Church of Christ, 1145 Summit Avenue to conduct a raffle on July 11, 2019.

Motion by Zenner, second by Jones to approve the consent agenda items listed above. Motion carried 4-0.
REPORTS:
A. Council Member Jeff Swenson
   - Public Works Commission
     ⇒ Next meeting to be held September 10, 2019 at 7 p.m.

B. Council Member Jones
   - Public Safety Commission
     ⇒ Met on June 6 but did not have a quorum.
     ⇒ Chief Danberg discussed the Police open house that was held and wanted to thank those who donated including Minneapolis Bike Cops for Kids, SuperAmerica, Cub, HyVee and St. Thomas Aquinas Church.
     ⇒ Sgt. Felix presented information on a piece of equipment called the Bolo Wrap.
     ⇒ Chief Danberg and the Commission discussed the no parking signs around Pullman Elementary and Whitbred Park. They suggested the Parks & Recreation Commission discuss the placement of the signs.

C. Mayor Dingle (excused)
   - Planning Commission
     ⇒ Next meeting to be held July 8, 2019 at 7 p.m.

D. Council Member Zenner
   - Parks & Recreation Commission
     ⇒ The next Movie’s in the Park is on July 13 at dusk in Dingle Park.
     ⇒ 1st Annual Heritage Days 5k fundraiser will be on Sunday, August 18.
     ⇒ Next Meeting to be held on July 11, 2019 at 7 p.m.

E. Council Member Foote
   - Heritage Days Committee
     ⇒ There will be a petting zoo at Heritage Days on Sunday, August 18 from 10:00 a.m. to 5:00 p.m. at Veteran’s Park.
     ⇒ The Shriners are back this year in the parade.

F. Mayor Dingle (excused)
   - Administration
     ⇒ No report.

BILLS FOR APPROVAL: $260,052.02

Motion by Jones, second by Foote to approve the bills in the amount of $260,052.02. Motion carried 4-0.

COUNCIL COMMENTS AND REQUESTS: None

Meeting adjourned 7:19 p.m.

Prepared by Kevin Walsh, City Administrator

ATTEST:

Sharon Ornaquist, City Clerk