PROPOSED MINUTES

CITY OF ST. PAUL PARK
REGULAR COUNCIL MEETING
June 17, 2019

Meeting called to order at 7:00 p.m. Present: Mayor Dingle; Council Members Foote, Jones, Swenson, and Zenner. Also present: City Administrator Walsh, Finance Director Sommerland, Consulting Planner Sparks, and City Clerk Ornquist. Pledge of allegiance said by all.

MINUTES:

Motion by Swenson, second by Zenner to approve the minutes of the May 20, 2019, regular meeting—waive reading of same. Motion carried 5-0.

Motion by Swenson, second by Foote to approve the Council Workshop Summary of May 20, 2019—waive reading of same. Motion carried 5-0.

ITEMS FROM THE PUBLIC: None

CONSENT AGENDA:

A. Acknowledge receipt of Commission Minutes
   • Parks & Recreation Commission—May 2, 2019
   • Planning Commission—June 10, 2019
   • Public Works Commission—June 4, 2019

B. Planning Commission Recommendations:
   • Accept Resignation of Planning Commission Member Sharon Whitmore effective May 15, 2019.
   • Set Public Hearing Dates for Land Use Application #2019-06—Andy Hassebroek, 717 Portland Avenue, variance request for a porch addition.
      ➢ Planning Commission—July 8, 2019 at 7 p.m.
      ➢ City Council—July 15, 2019 at 7 p.m.

C. Approve Temporary On-Sale Liquor License to St. Thomas Aquinas Church for the following social events:
   • Celebrating couples married 50 years—June 18, 2019
   • Outdoor Mass—June 23, 2019

D. Approve renewal of contract with GDO Law for prosecution services.

E. Adopt Resolution No. 1581, a resolution authorizing the age or disability deferral of Special Assessments.

F. Authorize staff to enter into an Agreement with the MPCA for the construction and operation of a temporary well treatment system.

G. Authorize staff to hire Anna Metraus as the new Community Service Officer.

H. Approve Renewal of 2AM Liquor License for Willie’s Hidden Harbor, 388 Ninth Avenue.

I. Adopt Resolution No. 1585, a resolution placing restrictions on Heritage Park to be retained solely for public outdoor recreation use.

Motion by Swenson, second by Zenner to approve the consent agenda items listed above. Motion carried 5-0.
PUBLIC HEARING—2019-04 JONES’ VARIANCE REQUEST TO GARAGE SIZE LIMITATIONS AT 831 3RD STREET:

Consulting Planner Sparks informed the public the variance request is to allow for an addition on to an existing garage. The addition would make the attached garage larger than what is allowed by ordinance. The applicant would like to replace the existing detached garage with an attached garage and an addition onto the house with living space above the garage. The garage addition will bring the total garage space up to 1,728 square feet. The ordinance requires that garage space cannot exceed 1,024 square feet or the footprint of the house, whichever is less.

It was noted that the applicant submitted building elevation plans as requested, the applicant’s lot is larger than typical; the Planning Commission recommended approval; and no public was present to comment at the public hearing before the Planning Commission.

Mayor Dingle closed the regular Council Meeting and opened the public hearing at 7:06 p.m. There being no one to give testimony, Mayor Dingle closed the public portion of the hearing and opened for Council discussion.

• Adopt Resolution No. 1582, a resolution granting a variance to construct a garage exceeding the maximum size requirement.

Motion by Swenson, second by Zenner to adopt Resolution No. 1582, a resolution granting a variance to construct a garage exceeding the maximum size requirement. Motion carried 4-0, with Jones abstaining.

PUBLIC HEARING—2019-05 REFINERY’S CONDITIONAL USE PERMIT REQUEST FOR ADDITION OF A GAS TREATMENT STRUCTURE:

Consulting Planner Sparks informed the public that the St. Paul Park Refinery is requesting a Conditional Use Permit Amendment for a unique device that treats gas prior to it going into the existing continuous flare designed to improve operation of the facility. The gas treatment structure is about 30 feet tall, which is under the height limits, and proposed to be located in the River District. The DNR had no comment since the structure would not be visible from the water.

It was noted that the Planning Commission had several questions in which the answers have been provided to the City Council in the memo, there were no public comment at the public hearing before the Planning Commission, and the refinery representatives were present to answer additional questions the Planning Commission had.

Mayor Dingle closed the regular Council Meeting and opened the public hearing at 7:09 p.m. There being no one to give testimony, Mayor Dingle closed the public portion of the hearing and opened for Council discussion.

• Adopt Resolution No. 1583, a resolution granting a conditional use permit for the installation of a flare gas treatment device.

Motion by Zenner, second by Jones to adopt Resolution No. 1583, a resolution granting a conditional use permit for the installation of a flare gas treatment device. Motion carried 5-0.

KEVIN WALSH:

A. Adopt Resolution No. 1584, a resolution Awarding the Sale of GO Bonds, Series 2019A in the amount of $2,300,000.

George Eilertson, Northland Securities, noted that at the May 20, 2019 Council Meeting he presented an overview of the bond sale to finance the 2019 Street & Utility Improvement Project and $300,000 for the purchase of Public Works equipment with a bond sale of $2,435,000.
He presented to the Council the Bond Sale Report highlighting two sections (page 2): Bond Rating and Sale Results. Three financing bids were received with the low bid from Robert W. Baird & Co., Inc. Milwaukee, WI with a true interest cost of 2.36%. He noted that the market has improved since May in which the true interest costs have dropped from 2.49%.

He also noted that the bond is reduced in size at $2,300,000, referencing the Pricing Summary (page 8).

**Motion by Swenson, second by Jones to adopt Resolution No. 1584, a resolution Awarding the Sale of GO Bonds, Series 2019A in the amount of $2,300,000. Motion carried 5-0.**

**B. Adopt Resolution No. 1586, a resolution approving the 2040 Comprehensive Plan and authorize submission to the Metropolitan Council.**

Consulting Planner Sparks informed the City Council that the City has received comments back from adjacent jurisdiction regarding the City’s updated Comprehensive Plan. The Planning Commission reviewed the comments at their last meeting. None of the comments received require substantial changes to the plan. City Staff can incorporate the required changes and formulate a response to the other comments to go along with the plan to be forwarded to the Metropolitan Council for formal review. Noting that the Plan needs to be sent to Metropolitan Council by the end of the month to maintain consistency with grant application.

Mayor Dingle noted that the City’s extension letter stated that the Comp Plan needed to be submitted by May 20th. She thanked the Planning Commission for a great job updating the City’s Comp Plan with the leadership of Nate Sparks; a job well done by all!

**Motion by Dingle, second by Zenner to adopt Resolution No. 1586, a resolution approving the 2040 Comprehensive Plan and authorize submission to the Metropolitan Council. Motion carried 5-0.**

**REPORTS:**

**A. Council Member Jeff Swenson**

- **Public Works Commission**
  - Commission met on June 4, 2019
  - Commission discussed and agreed that the “No Parking” signs around Pullman Elementary School should remain.
  - Also discussed was the removal and replacement of boulevard trees due to the Emerald Ash Borer. And if the homeowner has a choice to have the tree replanted or not.

  Council Member Swenson informed the Council that the EAB plan has identified ash trees in both parks and rights-of-way. Each tree has been given a rating of 1, 2, 3. Boulevard and park trees that have been identified as “1” will be removed, others may be treated. City Administrator Walsh informed the Council that Public Works Supervisor Dionisopoulos is planning to make a formal presentation to the City Council later this year.

  - Next meeting—The Commission will review possible changes to the City’s landscaping ordinance with regards to the replanting of boulevard trees.

  - Next meeting to be held September 10, 2019 at 7 p.m.

**B. Council Member Jones**

- **Public Safety Commission**
  - Council Member Jones was unable to attend the meeting on June 6 and no minutes have been prepared at this time.
C. Mayor Dingle

- Planning Commission
  - Commission met on June 10 in which two public hearings were held.
  - Commission reviewed two new land use applications. A public hearing has been set for one of the land use applications. The other has been tabbed until the Comp Plan Update can be finalized, giving the applicant the option to withdraw its application.
  - One Commission Member needed. A thank you was extended to Sharon Whitmore for serving on the Commission for the past five years.
  - Next meeting to be July 8, 2019 at 7 p.m.

D. Council Member Zenner

- Parks & Recreation Commission
  - Commission met on June 13 which included the St. Paul Park Athletic Association to discuss plans for Whitbred Park and batting cages. Further discussion will be held in September.
  - Next Movie-in-the-Park is set for July 13.
  - Next meeting to be held July 11, 2019 at 7 p.m.

E. Council Member Foote

- Heritage Days Committee
  - Both Zenner and Foote attended the meeting on June 10.
  - The Parks & Recreation Commission will be hosting a 5K Run on Sunday. Entry fee is $20. More details will be posted on the Parks & Recreation Commission Facebook page.
  - Discovery Church will be running the Kids Event on Sunday from Noon to 2 p.m. at Veterans Memorial Park.
  - Check out the City’s Spring Newsletter for more details regarding the Heritage Days Festival.
  - Next meeting to be held June 24, 2019.

F. Mayor Dingle

- Administration
  - Community Ed will be hosting Summer Skoolie Family Fun Nights every Wednesday from 5-6:30 p.m. at Pullman Elementary School. There will be free food and activities. Next event is Wednesday, June 19.
  - The Newport Masons will be hosting a Spaghetti Dinner and providing Kids ID Safety Kits on Thursday, June 20 from 5-8 p.m. at the American Legion. Money raised may be matched by the MN Masonic Charities Foundation to help raise funds to purchase new protective vests for the Police Reserves.

**BILLS FOR APPROVAL:** $248,029.40

Motion by Jones, second by Foote to approve the bills in the amount of $248,029.40. Motion carried 5-0.

**COUNCIL COMMENTS AND REQUESTS:** None

Meeting adjourned 7:27 p.m.

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Sharon Ornquist
City Clerk