



Heritage Days Business Expo

August 16-17th, 2024

Heritage Park

1345 Laurel Ave, St Paul Park MN 55071

Dear Business Leader,

To reserve a spot, please fill out the attached form and mail to me along with full payment and ST19. Your spot **WILL NOT** be reserved unless all items are received. All spaces are assigned on a first-come, first-serve basis. I will be going by the postmark on the envelope - NO HAND DELIVERIES.

Show Hours: Friday, August 16th 4-8pm Set up time: 2-4 pm **(Please do not come before 2pm)**

Show Hours: Saturday, August 17th 10-6pm Set up time: 8-10am **(Please do not come before 8am)**

There are two options:

* Friday & Saturday - Set up and ready by 4pm. There will be a DJ, Food Trucks, Family fun games for all and a Beer Garden. There will not be any security for overnight, you will need to tear down and reset up for Saturday morning.

* Saturday Only: Set up and ready by 10 am. The parade starts at 10:30am on Broadway and ends at the park. There will be a DJ, Food Trucks, Family fun games for all and a Beer Garden

Rules:

- Check in at least **One hour** before it starts for your assigned space.
- Cars must be moved after unloading. Please ask where to park, we will have a designated spot.
- All exhibitors must remain set up until the end of the show.
- PLEASE DO NOT GO OVER YOUR ALLOWED SPACE SIZE. IF YOU NEED MORE THAN ONE SPOT, MAKE SURE YOU RESERVE IT BEFORE HAND, NOT LAST MINUTE.
- You are required to bring your own tables, chairs, tent and your own generator if necessary
- All Businesses will be notified by June 30th of their acceptance.
- INDEMNITY: To the extent permitted by law, all Businesses agree to protect, indemnify, defend and hold harmless, the St. Paul Park - Newport Lions Club, the City of St. Paul Park, the St. Paul Park Heritage Days committee and their respective volunteers against all claims, losses, damages to persons or property and costs (including attorney's fees), arising out of or connected with the event, including but not limited to, the installation, removal, maintenance, occupancy or use of city premises or a part thereof, by vendor, except those claims arising out of the sole negligence or willful misconduct of the festival volunteers. While the Heritage Days committee will make every effort to produce a successful festival, they cannot warrant the level of attendance, weather conditions, or any circumstances beyond their control.

If you have any questions, please call/email, we will get back to you as soon as possible.

*Tami Bolduan 651-329-8906 Tamibolduan@gmail.com

*Shelly Allen 651-769-7235 ShellyAllen111@gmail.com

*Tara Cordie 651-500-4220 tmcordie13@gmail.com



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Make Check Payable to: St Paul Park/Newport Lions Club

Mail to: Tami Bolduan

600 Hastings Ave, #406

St Paul Park MN 55071

Pick one: (Sponsorships of \$500 or more are awarded one free space)

- Friday and Saturday \$50 Saturday Only \$35

Number of 10 x 10 spaces needed _____ x \$50 = \$ _____

Number of 10 x 10 spaces needed _____ x \$35 = \$ _____

Business Information:

Business Name: _____

Contact Person: _____

Phone # _____ Email: _____

Address: _____

Items / Products selling (Must include all items, including giveaways):

***Please return all paperwork along with your check and mail all to address above. (Tami)**

Using a generator? It is the vendor's responsibility to contact the electrical inspector at 651.493.1599, to arrange for an inspection, if required.

I hereby indemnify the "St. Paul Park Heritage Days Festival" & committee, St. Paul Park/Newport Lions Club and the City of St. Paul Park; and I accept the PARTICIPANT GUIDELINES AND REQUIREMENTS included with this application regarding participation in the event.

SIGNED _____

DATE _____