Sec. 42-1. Fees.

The following license fees and permit fees shall be paid to the city administrator together with the application for license or permit:

(a) General fees. For all licenses and permits not listed in subsection (b) and (c) below or by resolution, the sum of $40.00. Annual licenses expiring on December 31; the license fee for an initial license covering less than a calendar year shall be prorated (monthly fee).

(b) Specific fees.

1. Administration:

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration rates</td>
<td>call for current rate</td>
</tr>
<tr>
<td>Administrative fee for assessing unpaid bills per bill</td>
<td>$30.00</td>
</tr>
<tr>
<td>Administrative fee for telecommunication upgrades on city water towers</td>
<td>250.00</td>
</tr>
<tr>
<td>Attorney rates</td>
<td>call for current rate</td>
</tr>
<tr>
<td>Business subsidy application fee</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Candidate filing, mayor</td>
<td>5.00</td>
</tr>
<tr>
<td>Candidate filing, council member</td>
<td>5.00</td>
</tr>
<tr>
<td>City Code of Ordinances</td>
<td>150.00</td>
</tr>
<tr>
<td>Compost</td>
<td></td>
</tr>
<tr>
<td>Cars-grass</td>
<td>3.00</td>
</tr>
<tr>
<td>Cars-brush</td>
<td>6.00</td>
</tr>
<tr>
<td>Trucks-grass</td>
<td>6.00</td>
</tr>
<tr>
<td>Trucks-brush</td>
<td>10.00</td>
</tr>
<tr>
<td>Comprehensive land use plan</td>
<td>50.00</td>
</tr>
<tr>
<td>Copies/page B+W letter or legal</td>
<td>0.25 plus sales tax</td>
</tr>
<tr>
<td>Copies/page B+W 11 x 17</td>
<td>1.00 plus sales tax</td>
</tr>
<tr>
<td>Copies/page color letter</td>
<td>0.50 plus sales tax</td>
</tr>
<tr>
<td>Copies/page color legal</td>
<td>1.00 plus sales tax</td>
</tr>
<tr>
<td>Copies/page color 11 x 17</td>
<td>2.00 plus sales tax</td>
</tr>
</tbody>
</table>
Engineering rates .................................................. call for current rate
Fax Transmissions, per page, local .................................. 0.50
Fax Transmission, per page, long distance ......................... 2.50
Non-sufficient funds (NSF), chargeback ............................ 30.00
Notary .................................................................. 5.00
Parcel Search (1st 25 parcels) ......................................... 50.00
each additional parcel .................................................. 0.50
Pick-up of illegal signs, each .......................................... 5.00
Tall grass/weed elimination, per REU ................................ 400.00
Written assessment search .............................................. 25.00
Zoning map (small) ..................................................... 5.00
(large) .................................................................. 15.00
Zoning ordinance ....................................................... 50.00

2. Animal control:

Chicken license .......................................................... 50.00
Dog license, 1 year ....................................................... 10.00
Dog license, 2 year ....................................................... 20.00
Dog license, 3 year ....................................................... 30.00
Penalty after 12/31 ....................................................... 5.00
Penalty after 1/31 ........................................................ 10.00
Dog license-duplicate tag .............................................. 1.50
Dangerous dog registration, per year ............................... 250.00
Plus annual dog license fee
Potentially dangerous dog registration, per year ................. 250.00
Plus annual dog license fee
Hearing—Request for appeal deposit ............................... 200.00
Plus actual cost of hearing up to $1,000.00.
Boarding ................................................................. actual cost
Disposal ................................................................ actual cost
Impound
1st occurrence ............................................................ 50.00
2nd occurrence ........................................................... 75.00
3rd occurrence ........................................................... 100.00
Honeybee license ....................................................... 100.00
Renewal ................................................................ 50.00
LICENCE AND PERMIT FEES

3. Business:

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alarm user license</td>
<td>50.00</td>
</tr>
<tr>
<td>Auto wrecking yard; including junkyards and junk dealers</td>
<td>300.00</td>
</tr>
<tr>
<td>Bingo permit</td>
<td>100.00</td>
</tr>
<tr>
<td>Body art and tattoo establishment</td>
<td>50.00</td>
</tr>
<tr>
<td>Gambling permit</td>
<td>100.00</td>
</tr>
<tr>
<td>Game room license</td>
<td>100.00</td>
</tr>
<tr>
<td>Games of skill, each</td>
<td>15.00</td>
</tr>
<tr>
<td>Gas installer license</td>
<td>25.00</td>
</tr>
<tr>
<td>General business license</td>
<td>25.00</td>
</tr>
<tr>
<td>Fireworks retail license</td>
<td></td>
</tr>
<tr>
<td>Principal business activity</td>
<td>see Res. 1088</td>
</tr>
<tr>
<td>Accessory business activity</td>
<td>see Res. 1088</td>
</tr>
<tr>
<td>Home occupation</td>
<td>50.00</td>
</tr>
<tr>
<td>Renewal</td>
<td>10.00</td>
</tr>
<tr>
<td>Pawn broker</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Peddlers, per day</td>
<td>50.00</td>
</tr>
<tr>
<td>Rental inspection, each unit</td>
<td>43.00</td>
</tr>
<tr>
<td>Re-inspection, each unit</td>
<td>43.00</td>
</tr>
<tr>
<td>Rubbish hauling</td>
<td></td>
</tr>
<tr>
<td>Commercial</td>
<td>200.00</td>
</tr>
<tr>
<td>Construction dumpsters only</td>
<td>50.00</td>
</tr>
<tr>
<td>Residential</td>
<td>200.00</td>
</tr>
<tr>
<td>Residential recycling only</td>
<td>100.00</td>
</tr>
<tr>
<td>Solid waste administrative penalties</td>
<td>see Res. 1436</td>
</tr>
<tr>
<td>Therapeutic massage business, per year</td>
<td>200.00</td>
</tr>
<tr>
<td>Plus $50.00 investigation fee/year (2 hr. max). Additional investigation fee of $25.00 per hour charged for investigations exceeding 2 hours. $500.00 maximum.</td>
<td></td>
</tr>
<tr>
<td>Massage therapist</td>
<td>50.00</td>
</tr>
<tr>
<td>Plus $50.00 investigation fee/year. Initial investigation fee of $100.00</td>
<td></td>
</tr>
<tr>
<td>Special event permit</td>
<td></td>
</tr>
<tr>
<td>Non-profit</td>
<td>25.00</td>
</tr>
</tbody>
</table>
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ST. PAUL PARK CODE

All others ................................................. 200.00
Tobacco, tobacco products and tobacco related devices .......... 125.00

4. Facility rental:

Heritage Park Building
Resident .................................................. 50.00 plus sales tax
Non-resident ........................................... 100.00 plus sales tax

Heritage Park Pavilion
Resident .................................................. 20.00 plus sales tax
Non-resident ........................................... 40.00 plus sales tax

Marilyn DeForth Community Room
Resident .................................................. 75.00
Non-resident ........................................... 250.00
Key/damage deposit .................................... 100.00
Lost key .................................................... actual cost to rekey doors

5. Liquor:

3.2 percent malt liquor on-sale ................................ 250.00
3.2 percent malt liquor on-sale, temporary, per day .......... 50.00
3.2 percent malt liquor off-sale ................................ 100.00
Brew pub on-sale ......................................... 250.00
Brewer taproom on-sale ................................... 400.00
Brewer off-sale ............................................ 100.00
Display and consumption ................................... 250.00
Intoxicating club ........................................... 300.00
Intoxicating off-sale ..................................... 100.00
Intoxicating on-sale ...................................... 4,000.00
Intoxicating on-sale Sunday ................................ 200.00
Intoxicating on-sale, temporary, per day ...................... 50.00
Wine on-sale .............................................. 300.00
Wine on-sale, temporary, per day ................................ 50.00
Wine auctions off sale, temporary, per day ................. 50.00
Administrative penalties .................................. see Res.

1210
### 6. Permits:

**A. Building/zoning:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building permit</td>
<td>see par. 6G</td>
</tr>
<tr>
<td>Business occupancy inspection with modifications</td>
<td>see par. 6G</td>
</tr>
<tr>
<td>Cancellation fee</td>
<td>20% of permit fee</td>
</tr>
<tr>
<td>Deck</td>
<td>see par. 6G</td>
</tr>
<tr>
<td>Demolition</td>
<td>50.00</td>
</tr>
<tr>
<td>Driveway</td>
<td>50.00</td>
</tr>
<tr>
<td>Curb cut, each cut</td>
<td>50.00</td>
</tr>
</tbody>
</table>

+$1,000 bond per cut good for two years

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fence—Commercial</td>
<td>50.00</td>
</tr>
<tr>
<td>Grading</td>
<td>see par. 6G</td>
</tr>
<tr>
<td>Grading plan review</td>
<td>85.00</td>
</tr>
<tr>
<td>House siding</td>
<td>see par. 6G</td>
</tr>
<tr>
<td>License verification</td>
<td>5.00</td>
</tr>
<tr>
<td>Moving house/building</td>
<td>300.00</td>
</tr>
<tr>
<td>Plan review</td>
<td>65% of permit fee</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restart permit</td>
<td>½ cost of original permit fee</td>
</tr>
<tr>
<td>Roofing—residential</td>
<td>50.00</td>
</tr>
<tr>
<td>Roofing—commercial (no plan review fee)</td>
<td>see par. 6G</td>
</tr>
<tr>
<td>Storage shed, 200 sq. ft or more</td>
<td>see par. 6G</td>
</tr>
<tr>
<td>Vacant building registration</td>
<td>100.00</td>
</tr>
</tbody>
</table>

Penalty if not registered within 30 days (3 times the amount of registration fee) 300.00

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work started without a permit</td>
<td>see subsec. (c)</td>
</tr>
</tbody>
</table>

**Zoning applications**

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business occupancy inspection</td>
<td>40.00</td>
</tr>
<tr>
<td>Fence—Residential</td>
<td>25.00</td>
</tr>
<tr>
<td>Fire inspection permit</td>
<td>50.00</td>
</tr>
<tr>
<td>Signs—Business</td>
<td>50.00</td>
</tr>
<tr>
<td>Storage shed, less than 200 sq. ft</td>
<td>50.00</td>
</tr>
<tr>
<td>Swimming pool</td>
<td>100.00</td>
</tr>
</tbody>
</table>
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ST. PAUL PARK CODE

B. **Mechanical:**

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Air conditioner</td>
<td>50.00</td>
</tr>
<tr>
<td>Replacement</td>
<td>40.00</td>
</tr>
<tr>
<td>Air exchanger</td>
<td>75.00</td>
</tr>
<tr>
<td>Ductwork, sheet metal</td>
<td>40.00</td>
</tr>
<tr>
<td>Fireplace</td>
<td>50.00</td>
</tr>
<tr>
<td>Furnace</td>
<td>75.00</td>
</tr>
<tr>
<td>Replacement</td>
<td>40.00</td>
</tr>
<tr>
<td>Gas line installation</td>
<td>40.00</td>
</tr>
</tbody>
</table>

Commercial:

Based on valuation ($100 minimum) ................................ see par. 6G

C. **Mineral excavation:**

<table>
<thead>
<tr>
<th>Tonnage</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under 100,000 tons</td>
<td>300.00</td>
</tr>
<tr>
<td>Over 100,000 or more tons</td>
<td>600.00</td>
</tr>
</tbody>
</table>

D. **Plumbing:**

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each permit (minimum)</td>
<td>50.00</td>
</tr>
<tr>
<td>per opening</td>
<td>15.00</td>
</tr>
<tr>
<td>Replacement of water heater</td>
<td>40.00</td>
</tr>
</tbody>
</table>

Commercial:

Based on valuation ($100 minimum) ................................ see par. 6G

Sprinkler system ........................................... see par. 6G

(Must be reviewed by state fire marshal)

E. **Right-of-way:**

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration</td>
<td>40.00</td>
</tr>
<tr>
<td>Excavation permit:</td>
<td></td>
</tr>
<tr>
<td>Hole</td>
<td>125.00</td>
</tr>
<tr>
<td>Emergency hole</td>
<td>55.00</td>
</tr>
<tr>
<td>Horizontal bore, tunneling, open trench</td>
<td>$70/100 lin. ft.</td>
</tr>
</tbody>
</table>

(plus hole fee)

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Obstruction permit</td>
<td>50.00</td>
</tr>
<tr>
<td>plus 0.05 lin. ft.</td>
<td></td>
</tr>
<tr>
<td>Permit extension</td>
<td>55.00</td>
</tr>
</tbody>
</table>

Delay penalty:

Up to three days late ......................... 60.00
Each day late over three days ............... $10/day
F. **Water and sewer:**

Water permit

<table>
<thead>
<tr>
<th>Size</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/4&quot; line</td>
<td>100.00</td>
</tr>
<tr>
<td>1&quot;—2&quot; line</td>
<td>175.00</td>
</tr>
<tr>
<td>Over 2&quot; line</td>
<td>275.00</td>
</tr>
<tr>
<td>Water disconnect</td>
<td>70.00</td>
</tr>
</tbody>
</table>

Sewer permit

<table>
<thead>
<tr>
<th>Size</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>4&quot; line</td>
<td>75.00</td>
</tr>
<tr>
<td>Over 4&quot; line</td>
<td>125.00</td>
</tr>
<tr>
<td>Sewer disconnect</td>
<td>75.00</td>
</tr>
</tbody>
</table>

Street cut permit, each cut: 50.00

+$5,000 bond per cut good for two years

Local sewer availability charge (LSAC): 886.00

Local water availability charge (LWAC): 852.00

Sewer main trunk, per res. eq. unit: 3,546.00

Water main trunk, per res. eq. unit: 3,410.00

Water meters

<table>
<thead>
<tr>
<th>Size</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/4&quot;</td>
<td>352.72</td>
</tr>
<tr>
<td>1&quot;</td>
<td>514.62</td>
</tr>
</tbody>
</table>

Meters of larger sizes: actual cost

G. **Minnesota Building Permit Fee—2013:**

<table>
<thead>
<tr>
<th>Total Valuation</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1.00 to $500.00</td>
<td>$29.50</td>
</tr>
<tr>
<td>$501.00 to $2,000.00</td>
<td>$28.00 for the first $500.00 plus $3.70 for each additional $100.00, or fraction thereof, to and including $2,000.00</td>
</tr>
<tr>
<td>$2,001.00 to $25,000.00</td>
<td>$83.50 for the first $2,000.00 plus $16.55 for each additional $1,000.00, or fraction thereof, to and including $25,000.00</td>
</tr>
<tr>
<td>$25,001.00 to $50,000.00</td>
<td>$464.15 for the first $25,000.00 plus $12.00 for each additional $1,000.00, or fraction thereof, to and including $50,000.00</td>
</tr>
<tr>
<td>$50,001.00 to 100,000.00</td>
<td>$764.15 for the first $50,000.00 plus $8.45 for each additional $1,000.00, or fraction thereof, to and including $100,000.00</td>
</tr>
<tr>
<td>Total Valuation</td>
<td>Fee</td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>$100,001.00 to $500,000.00</td>
<td>$1,186.65 for the first $100,000.00 plus $6.75 for each additional</td>
</tr>
<tr>
<td></td>
<td>$1,000.00, or fraction thereof, to and including $500,000.00</td>
</tr>
<tr>
<td>$500,001.00 to $1,000,000.00</td>
<td>$3,886.65 for the first $500,000.00 plus $5.50 for each additional</td>
</tr>
<tr>
<td></td>
<td>$1,000.00, or fraction thereof, to and including $1,000,000.00</td>
</tr>
<tr>
<td>$1,000,001.00 and up</td>
<td>$6,636.65 for the first $1,000,000.00 plus $4.50 for each additional</td>
</tr>
<tr>
<td></td>
<td>$1,000.00, or fraction thereof</td>
</tr>
</tbody>
</table>

Other inspection and fees:

1. Inspections outside of normal business hours (minimum charge—two hours) .................................. 63.25 per hour\(^1\)

2. Reinspection fees assessed under provisions of Section 305.8 ............................................ 63.25 per hour\(^1\)

3. Inspections for which no fee is specifically indicated (minimum charge—one half hour) .................. 63.25 per hour\(^1\)

4. Additional plan review required by changes, additions or revisions to plans ................................ 63.25 per hour\(^1\)

5. For use of outside consultants for plan checking and inspections, or both .................................. actual costs\(^2\)

\(^1\) Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost includes supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

\(^2\) Actual costs include administrative and overhead costs.

H. **Escrow deposits:**

In order to obtain a certificate of occupancy, escrow deposits shall be collected if exterior work cannot be completed due to inclement weather, as determined by city staff, whereupon a temporary certificate of occupancy would be issued subject to the execution of an escrow agreement and payment thereof. Any unfinished work must be completed within six months (weather permitting) from the date of issuance. The following escrow amounts are hereby established:

- Driveway .................................................. 2,000.00
- Exterior concrete ........................................ 2,000.00
LICENSE AND PERMIT FEES

Garage floor .............................................. 2,000.00
Lanscaping .............................................. 2,000.00
Stucco (final coat only) ....................... 2,000.00
Escrow deposits include a $50.00 non-refundable administrative fee.
Escrow deposits can be submitted through one of the following procedures:
1. Escrow can be paid to the city upon execution of an agreement signed by both the payee and the city.
2. The title company and lending institution can hold the escrow upon execution of an agreement signed by both the title company or lending institution and the city.

7. Planning and zoning:

Code text amendment ........................................... 400.00
Comprehensive guide plan amendment .............. 300.00
Conditional use permit
    Residential ............................................. 300.00
    Commercial ............................................. 500.00
    Plus $1,000 escrow
    Extension request ..................................... 50.00
Final plat ...................................................... 500.00
    Plus $2,000 escrow
Interim use permit
    Residential ............................................. 300.00
    Commercial ............................................. 500.00
    Plus $1,000 escrow
    Extension request ..................................... 50.00
Lot splits per parcel plus $25 per new parcel .... 25.00
Minor subdivision .......................................... 500.00
    Plus $1,000 escrow
Preliminary plat ............................................. 500.00
    Plus $30 per lot/unit, plus $2,000 escrow
PUD ........................................................... 300.00
    Plus $2,000 escrow
Rezoning .................................................... 500.00
    Plus $1,000 escrow
Sketch/concept plan ...................................... 500.00
    Plus $2,000 escrow
Street/alley vacation ..................................... 350.00
Variance .......................................................... 300.00
   Plus $1,000 escrow
   Extension request ........................................ 50.00

8. Public safety:
   Accident report
      Up to 100 B+W pages, each page ..................... 0.25
      More than 100 B+W pages ............................ 10.00
      + 25¢ for each addtl page
   Audio/video recordings .................................... 25.00
   Driver's license record .................................. 5.00
   Fire report
      Up to 100 B+W pages, each page ..................... 0.25
      More than 100 B+W pages ............................ 10.00
      + 25¢ for each addtl page
   Permit to purchase fire arm .............................. no cost
   Police letter-local records check ..................... 5.00
   Police report
      Up to 100 B+W pages, each page ..................... 0.25
      More than 100 B+W pages ............................ 10.00
      + 25¢ for each addtl page
   Photographs ................................................ 10.00
      plus $1 for each addtl photo
   Vehicle impounding ...................................... actual cost
   Vehicle towing ............................................ actual cost

9. Public works maintenance:
   Back hoe, per hour ........................................ 150.00
   Front end loader, per hour ............................ 150.00
   Sewer jet vac unit, plus two operators, per hour .. 200.00
   Single axle dump truck, per hour .................... 100.00
   Street mower, plus operator, per hour ............... 80.00
   Sweeper only, plus operator, per hour .............. 90.00
   Tandem axle dump truck, per hour .................... 125.00
   Truck use (pickup), per hour ........................ 40.00
   Other vehicle use, per hour .......................... 75.00
   Labor ...................................................... 150% of actual cost
Materials used ................................................. 125% of actual cost

10. **Utilities:**

Sanitary sewer
- Basic sewer service, per quarter, per unit .................. 4.73
- Usage 0—8,000 gallons, per quarter ......................... 47.27
- Usage over 8,000 gallons per quarter, per 1,000 gallons .... 4.14

Water
- Basic water service, per quarter, per unit ................. 4.54
- Usage sr. citizen 0—8,000 gallons, per quarter ............ 14.07
- Usage 0—8,000 gallons, per quarter ....................... 28.14
- Usage over 8,000 per quarter, per 1,000 gallons ......... 2.56
- Usage over 25,000 per quarter, per 1,000 gallons ....... 2.84

Storm water management, per quarter, per unit .......... 9.00

Storm water management appeal
- Residential ..................................................... 50.00
- Commercial .................................................. 500.00

Street lights, per quarter, per unit ........................... see Res.
- 1364

Penalty after 30 days .......................................... 10%

Water sales tax .................................................. 7.125%

Administration fee for assessing delinquent
- Utilities to property taxes, per account ..................... 30.00

Hydrant use/hookup:
- Labor (min. 1 hr.), plus water usage @ 1¢/gallon

Water meter testing ............................................. actual cost

Water turn off
- Normal working hours ....................................... 40.50
- After hours .................................................... 165.50

Water turn on
- Normal working hours ....................................... 40.50
- After hours .................................................... 165.50
- Reconnection for non-payment ............................... 81.00

(c) **Work started without a permit.** If any work, for which a permit is required by this Code, is started prior to obtaining the required permit, any fee required for said permit shall be double the amount set forth herein.

(Code 1982, § 32.01; Ord. No. 479, § 1, 6-19-89; Ord. No. 511, § 1, 12-16-91; Ord. No. 525, § 1, 4-19-93; Ord. No. 591, § 1, 7-21-03; Ord. No. 624, § 1, 9-18-06; Ord. No. 626, § 1, 11-6-06;
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Ord. No. 635, § 1, 1-22-08; Ord. No. 640, § 1, 12-15-08; Ord. No. 642, § 1, 3-16-09; Ord. No. 643, § 4, 3-16-09; Ord. No. 650, § 1, 12-21-09; Ord. No. 656, § 2, 6-21-10; Ord. No. 664, § 1, 12-20-10; Ord. No. 666, § 2, 2-7-11; Ord. No. 670, § 1, 4-18-11; Ord. No. 683, §§ 1—3, 7-16-12; Ord. No. 686, § 4, 9-4-12; Ord. No. 689, § 1, 12-17-12; Ord. No. 694, § 3, 4-1-13; Ord. No. 695, § 2, 4-1-13; Ord. No. 703, § 3, 12-2-13; Ord. No. 704, § 1, 12-16-13; Ord. No. 711, § 1, 12-1-14; Ord. No. 723, § 4, 12-21-15; Ord. No. 724, § 1, 12-21-15; Ord. No. 725, § 2, 2-16-16; 730, § 2, 8-15-16; Ord. No. 732, § 1, 12-5-16; Ord. No. 733, § 3, 12-19-16; Ord. No. 734, § 2, 12-19-16; Ord. No. 739, § 3, 10-16-17; Ord. No. 740, § 1, 12-4-17)

Sec. 42-2. Expiration dates and applications.

All licenses required pursuant to any provision of this Code shall be issued for a calendar year and shall expire on midnight, December 31 of each year. All applications for renewal of off-sale intoxicating liquor licenses and intoxicating liquor club licenses shall be submitted to the city administrator, together with applicable fee, on or before November 1 of the year prior to the effective renewal date. Applications for renewal of all other annual licenses, except dog licenses, shall be submitted to the city administrator, together with applicable fee, on or before December 1 prior to the effective renewal date. (Code 1982, § 32.02)

Sec. 42-3. Transfer of licenses.

No license fee, once paid to the city, shall be refunded without the express approval of the city council. No licenses, except on-sale intoxicating liquor licenses, shall be transferable. An intoxicating on-sale liquor license may be transferred with the approval of the council; the transfer fee to be paid to the city administrator and accompanying the request for transfer, shall be the sum of $250.00. (Code 1982, § 32.03)