Meeting called to order at 7:00 p.m. Present: Mayor Dingle; Council Members Foote, Jones, and Zenner. Also present: City Administrator Walsh, City Engineer Dawley and City Clerk Ornquist. Council Member Swenson excused. Pledge of allegiance said by all.

MINUTES:

Motion by Foote, second by Zenner to approve the minutes of the February 4, 2019, regular meeting—waive reading of same. Motion carried 2-0, with Dingle and Jones abstaining.

ITEMS FROM THE PUBLIC: None

CONSENT AGENDA:

A. Acknowledge receipt of Commission Minutes
   • Planning Commission—February 11, 2019

B. Planning Commission Recommendations:
   • Set Public Hearing Dates for Lily Hansen’s variance request to allow for the installation of solar panels on a street facing at 1537 10th Avenue:
     ➢ Planning Commission- March 11, 2019 at 7 p.m.
     ➢ City Council- March 18, 2019 at 7 p.m.
   • Set Public Hearing Dates for Miramac Properties CUP request to allow for the construction of a garage on a non-conforming single-family residential lot at 610 4th Street:
     ➢ Planning Commission- March 11, 2019 at 7 p.m.
     ➢ City Council- March 18, 2019 at 7 p.m.

C. Approve Electronic Bidding Policy.

Motion by Zenner, second by Foote to approve the consent agenda items listed above. Motion carried 4-0.

PUBLIC HEARING—2019 STREET & UTILITY IMPROVEMENT PROJECT:

Mayor Dingle closed the regular Council Meeting and opened the public hearing at 7:02 p.m. The reading of the Public Hearing Notice was waived.

City Engineer Dawley informed the public that an improvement hearing was held in November 2018 ordering the 2019 Street Project. The revised Feasibility Report was reviewed by the City Attorney which includes three interior parcels that access 9th Avenue via an easement. This improvement hearing meets statutory obligation to include these parcels. There is no change to the scope of the project or the cost of the project. City Engineer Dawley gave a brief presentation outlining the project areas, conditions of roadway and utilities, preliminary cost of the project and funding sources.

The next step in the process is to: 1) hold the improvement hearing and 2) authorize the project and advertise for bids.

Being there were no one giving testimony, Mayor Dingle closed the public portion of the hearing and opened for Council discussion.

Mayor Dingle inquired as to how the internal parcels were being assessed. City Engineer Dawley stated that the three parcels (#22, 23, and 24) have legal access across parcel #18.
adjacent to 9th Avenue. The 60’ access was divided among the three parcels using the suggested “area” method.

City Engineer Dawley noted that another public hearing will be held regarding the special assessments and the adoption of the assessment roll.

A. Adopt Resolution No. 1565, a resolution ordering the 2019 Street & Utility Improvement projects

   Motion by Jones, second by Foote to adopt Resolution No. 1565, a resolution ordering the 2019 Street & Utility Improvement projects. Motion carried 4-0.

B. Adopt Resolution No. 1566, approving plans and specifications for the 2019 Street & Utility Improvements projects and authorizing the City Engineer to advertise for bids.

   Motion by Jones, second by Mayor Dingle to adopt Resolution No. 1566, approving plans and specifications for the 2019 Street & Utility Improvements projects and authorizing the City Engineer to advertise for bids. Motion carried 4-0.

City Engineer Dawley informed the Council that the next three agreements allow the City to move forward with the 2019 Street Project regarding the installation of the sidewalk and utilities within the railroad right-of-way. The agreements outline what the City can do within the right-of-way and which items are to be done by the railroad.

C. Approve BNSF Crossing Surface Installation Agreement for sidewalk at 9th Avenue crossing

   Motion by Mayor Dingle, second by Zenner, to approve BNSF Crossing Surface Installation Agreement for sidewalk at 9th Avenue crossing. Motion carried 4-0.

D. Approve Pipe Line License Agreement with BNSF for watermain at 9th Avenue crossing

   Motion by Jones, second by Foote, to approve Pipe Line License Agreement with BNSF for watermain at 9th Avenue crossing. Motion carried 4-0.

E. Approve Pipe Line License Agreement with BNSF for storm sewer at 9th Avenue crossing.

   Motion by Jones, second by Foote to approve Pipe Line License Agreement with BNSF for storm sewer at 9th Avenue crossing. Motion carried 4-0.

REPORTS:
A. Council Member Jeff Swenson

   • Public Works Commission
      ⇒ Winter Storm Reminder:
         o It is against the law to deposit snow from private property onto the public roadway. This includes snow plowing it across the street, snow blowing it onto the street, or shoveling it onto the street.
         o Please keep your garbage cans off the street. If you leave them in your driveway, the companies can still reach them with their trucks.
B. Council Member Jones

- Public Safety Commission
  ⇒ Next meeting to be held March 7, 2019 at 7 p.m.

C. Mayor Dingle

- Planning Commission
  ⇒ Next meeting to be held March 11, 2019 at 7 p.m.

D. Council Member Zenner

- Parks & Recreation Commission
  ⇒ Held the Glow-in-the-Dark sledding event on Friday, February 15 with the largest attendance ever. Mayor Dingle thanked the Public Works Department and the Parks & Recreation Commission for making this event possible. She also thanked all those who attended.
  ⇒ Bunco Night set for February 22, 2019 at 7 p.m. at Heritage Park. This is an adult only event.
  ⇒ Next meeting to be held March 14, 2019 at 7 p.m.

E. Council Member Foote

- Heritage Days Committee
  ⇒ Met on February 11, 2019 those present were five members, two police officers and Council Liaisons Zenner and Foote. The Committee reviewed last year’s festival.
  ⇒ Committee is looking to include motorcycles with the Car Show
  ⇒ Committee is looking for nominations for Business of the Year and Grand Marshal.
  ⇒ Committee is looking for ideas for theme and t-shirt designs.

F. Mayor Dingle

- Administration
  ⇒ Dog Licenses were due in December. You can renew your dog’s license at City Hall by providing a current rabies vaccination certificate along with the renewal fee.
  ⇒ Encouraged residents to adopt a hydrant near them by shoveling a 3-foot area around the hydrant.
  ⇒ Winter Parking Ban in effect until April 1st. No parking from 2 a.m. to 6 a.m.
  ⇒ The City is taking nominations for Volunteer of the Year. Nomination deadline is February 28th.

**BILLS FOR APPROVAL:** $126,069.25

Motion by Jones, second by Foote to approve the bills in the amount of $126,069.25. Motion carried 4-0.

**COUNCIL COMMENTS AND REQUESTS:** None

Meeting adjourned 7:20 p.m.

Sharon Ornquist  
City Clerk