Meeting called to order at 7:00 p.m. Present: Mayor Dingle; Council Members Foote, Jones, Swenson, and Zenner. Also present: City Administrator Walsh, City Engineers Dawley and Ener; and City Clerk Ornquist. Pledge of allegiance said by all.

MINUTES:

Motion by Swenson, second by Zenner to approve the minutes of the December 2, 2019, regular meeting—waive reading of same. Motion carried 5-0.

Motion by Swenson, second by Zenner to approve the Council Workshop Summary of December 2, 2019—waive reading of same. Motion carried 5-0.

ITEMS FROM THE PUBLIC: None

CONSENT AGENDA:
A. Acknowledge receipt of Commission Minutes
   - Parks & Recreation Commission—November 14, 2019
   - Public Works Commission—December 3, 2019
B. Set Day, Date and Times for Council Meetings in 2020.
   - 1st and 3rd Mondays of the month at 7:00 p.m. in Council Chambers except when changed due to a legal holiday.
C. Change Council Meetings due to Legal Holidays:
   - Change 1/20 to 1/21 (Tuesday)—Martin Luther King Jr. Day
   - Change 2/17 to 2/18 (Tuesday)—Presidents’ Day
   - Change 9/7 to 9/8 (Tuesday)—Labor Day
D. Approve “Tentative” Dates and Times for Regional Open Book meetings.
   - April 2, 2020 (5 – 7 p.m.)—Cottage Grove City Hall
   - April 8, 2020 (5 – 7 p.m.)—Oakdale City Hall
   - April 16, 2020 (5 – 7 p.m.)—Woodbury City Hall
   - April 22, 2020 (2 – 7 p.m.)—Washington County Government Center
E. Approve Club License:
   - American Legion Post 98
F. Approve Sunday On-Sale Liquor License:
   - American Legion Post 98
G. Approve License Applications for:
   - Garbage Collectors
   - Body Art & Tattoo Establishment
I. Public Works Commission Recommendation:
• Accept resignation of Public Works Commission Member Ron Spies effective October 22, 2019.

J. Approve Budget Amendments.

Motion by Swenson, second by Zenner to approve the consent agenda items listed above.

Council Member Swenson informed the public that the Personnel Committee has review (Item H) the salaries for the Police Chief and Public Works Supervisor. The increases are in line with other staff increases over the next two years and the salaries are competitive.

Council Member Swenson enjoyed Ron Spies on the Public Works Commission and stated he was truly an asset. He will be missed.

Motion carried 5-0.

IMPROVEMENT HEARING—GREY CLOUD ISLAND TRAIL:

City Engineer Lydia Ener gave a brief presentation of the Grey Cloud Island Trail project.

The project area includes Grey Cloud Island Trail (between Grey Cloud Island Drive and Geneva Avenue South) which is jointly owned and maintained by the City of St. Paul Park and Grey Cloud Island Township.

The proposed improvement includes full-depth reclamation of pavement, additional aggregate base and shaping, 5 inches of bituminous pavement matching the existing 22-foot width, minor drainage improvement, ditch grading, and driveway culvert replacement.

The project cost is estimated at $340,000 which is likely to be shared equally with Grey Cloud Island Township. The abutting property owner (BNSF) is proposed to be assessed $56,100 at a residential rate of 33%.

The preliminary project schedule is to hold the public hearing/order project on December 16. Approve plans and authorize bids in January/February with a bid opening in February/March. The assessment hearing to be held in April with construction to begin in May. The final completion (wear course) in June of 2021.

The next step in the process is to hold the Improvement Hearing, noting that the resolution ordering the improvement will need a 4/5 vote to approve.

Mayor Dingle closed the regular Council Meeting and opened the public hearing at 7:10 p.m. The reading of the Public Hearing Notice was waived. Being no one to give testimony, Mayor Dingle closed the public portion of the hearing and opened for Council discussion.

Mayor Dingle has discussed this item in depth with the City Administrator and noted that it makes sense to do this project as a good neighbor. This roadway improvement is sorely needed for the Grey Cloud Island Township residents that live on the other side of the roadway. Noting it makes good sense to piggy-back with the County to utilize the cost savings.

City Engineer Ener informed Council Member Swenson that the initial estimate from the Washington County was lower. Based on prices historically and taking a conservative approach WSB felt comfortable with this estimate. It was also noted that there will not be any curb and gutter, but rather culverts, keeping it at a rural setting.

• Adopt Resolution No. 1609, ordering the Grey Cloud Island Trail Improvement Project
Motion by Swenson, second by Jones Adopt Resolution No. 1609, ordering the Grey Cloud Island Trail Improvement Project. Motion carried 5-0.

REPORTS:
A. Council Member Jeff Swenson
   • Public Works Commission
     ⇒ Next meeting to be held in March 2020.
     ⇒ One member needed
     ⇒ Reminder of the Winter Parking Ban in effect until April 1st in which there is no parking between the hours of 2 a.m. and 6 a.m.

B. Council Member Jones
   • Public Safety Commission
     ⇒ Commission met on December 5 with only two members present.
     ⇒ Two members are up for reappointment.
     ⇒ Commission is considering holding a meeting prior to March.

C. Mayor Dingle
   • Planning Commission
     ⇒ Next meeting to be held January 13, 2020 at 7 p.m.

D. Council Member Zenner
   • Parks & Recreation Commission
     ⇒ Glow-in-the-dark sledding event is set for December 28 from 5-7 p.m. refreshments and food items available.
     ⇒ Bunco will be held again in 2020 during the months of January, February and March. More details on the City’s webpage.
     ⇒ Three members needed. Those interested do not need to be a St. Paul Park resident.
     ⇒ Next meeting to be held January 9, 2020 at 7 p.m.

E. Council Member Foote
   • Heritage Days Committee
     ⇒ Next meeting to be held in January 2020.

F. Mayor Dingle
   • Administration
     ⇒ Chlorination of Water—Mayor Dingle announced that the City has begun chlorinating the water due to low amounts of coliform bacteria found in the water system. Although the bacteria is not harmful, this triggered precautionary measures required by the MN Department of Health. Some residents have complained about the taste and smell, which will go away over time. The City continues to conduct daily tests to make sure the levels are within the state health standards. She stated that the water is safe to drink and safe for plants and pets; however, those with aquatic animals should take precautions as usual. She noted that an announcement was made on social media, no formal letters were mailed.
     ⇒ Holiday Lights Contest—Announced that the St. Paul Park City Council and Old National Bank employees will be judging homes nominated this week. Lights should be on between the hours of 5-10 p.m.
Council Member Foote—Mayor Dingle announced that this is Council Member Foote’s last meeting and thanked her for all her hard work.

City Clerk Ornquist—Mayor Dingle announced that City Clerk Ornquist has tendered her resignation and will be retiring December 31st after 22 years of service. She extended her thanks for her hard work and leadership over the years. She had proven to be a real asset to Council with her historical knowledge.

**BILLS FOR APPROVAL:** $308,923.52

Motion by Jones, second by Zenner to approve the bills in the amount of $308,923.52. Motion carried 5-0.

**COUNCIL COMMENTS AND REQUESTS:**

Council Member Swenson recognized Council Member Foote for her service as a Council Member stating it has been an enjoyable experience and an honor to work with her over the years. He appreciated her logic and sense of humor. She has been an asset to the Council and will be missed.

Council Member Swenson recognized City Clerk Ornquist for her service to the Council. Noting that he has relied upon her for answers from time to time and will be missed.

Meeting adjourned 7:24 p.m.

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Sharon Ornquist
City Clerk