

CITY OF ST. PAUL PARK
REGULAR COUNCIL MEETING
DATE: February 5, 2024

Meeting called to order at 6:30 p.m. Present: Mayor Franke, Council Member Conrad, Swenson, Whitbred Hemmingson, Zenner. Also present: City Administrator Walsh.

The pledge of allegiance was said by all.

ITEMS FROM THE PUBLIC:

There were no items from the public.

MINUTES:

Approval of the minutes of the January 2, 2024 Regular Council Meeting—waive reading of same.

Motion by Swenson, second by Zenner to approve the minutes of the January 2, 2024, regular council meeting—waive reading of same. Motion carried 5-0.

CONSENT AGENDA:

- A. Acknowledge receipt of Commission Minutes:
 - Public Works Commission—December 5, 2023
 - Parks & Recreation Commission—December 14, 2023
 - Planning Commission—January 8, 2024
- B. Adopt Employee Handbook update regarding new ESST State Law
- C. Approve Resolution No. 1710, a resolution appointing election judges
- D. Approve lawful gambling permit for St. Thomas Aquinas Church on March 23, 2024
- E. Approve temporary liquor license and gambling permit for St. Thomas Aquinas Church on April 28, 2024
- F. Approve termination of police officer due to the inability to perform the essential functions of the job
- G. Adopt Resolution No. 1712, a resolution adopting the Washington County All-Hazard Mitigation Plan
- H. Approve License Applications for:
 - Commercial garbage collector
 - Home occupation
 - Alarm user

I. Approve payment of bills for the period January 3 through February 6, 2024

**Motion by Swenson, second by Zenner to approve the consent agenda.
Motion carried 5-0.**

NEW BUSINESS:

A. Approve 18th Avenue/85th Street mill and overlay project

Public Works Supervisor Jeff Dionisopoulos explained that the City of Cottage Grove is preparing to do a significant mill and overlay project this summer. This project includes 18th Avenue, which is shared by St. Paul Park and Cottage Grove. Cottage Grove reached out to ask if St. Paul Park would like to be part of that project. The Public Works Commission has made the recommendation to move forward with being part of that project. The estimated cost is approximately \$26,800 to do the city's half of 18th Avenue from Geneva to Glenbrook. He recommended doing the project and forgo assessments because the cost of the engineers to go through the assessment process and what the city would get from assessments would be about the same amount. The plans and specifications will be approved by the City of Cottage Grove City Council in February, the bid opening will be in March or April, and the project is expected to be completed in July.

Motion by Swenson, second by Franke to approve the 18th Avenue/85th Street mill and overlay project. Motion carried 5-0.

B. Adopt Resolution No. 1711, a resolution accepting donations to the city (4th Quarter 2023)

City Administrator Walsh confirmed that the donations for the 4th quarter of 2023 totaled \$420 from the Parks & Recreation Bunco Nights in November and December.

Motion by Franke, second by Whitbred-Hemmingson to adopt Resolution 1711 accepting the donations from the 4th quarter of 2023. Motion carried 5-0.

REPORTS:

A. Council Member Swenson

- Public Works Commission
 - ⇒ The next regular meeting date is March 5, which is the Presidential Nomination Primary, so the date of the meeting is still to be determined.
 - ⇒ Two new members are still needed.

B. Council Member Zenner

- Public Safety Commission
 - ⇒ The next meeting is March 7

C. Council Member Conrad

- Planning Commission
 - ⇒ The Planning Commission is reviewing building code along Broadway considering historical importance and style.
 - ⇒ The next meeting is February 12.

D. Council Member Whitbred-Hemmingson

- Parks & Recreation Commission
 - ⇒ The February and March meeting have been cancelled. The next meeting is in April.
 - ⇒ Five new members are still needed.
 - ⇒ They would like to do murals at Heritage Park and at Vets Park with the money raised from Bunco.

E. Council Member Conrad

- Heritage Days
 - ⇒ They are hoping to have a carnival. The company that does Woodbury Days may be able to also participate with St. Paul Park. If a carnival can be added, Heritage Days may move to the fourth weekend in August.

F. Mayor Franke

- Administration
 - ⇒ Met up with area mayors and Commissioner Bigham. He is moving forward to establish relationships with neighboring cities. The Mayor and City Administrator Walsh also met with the County Administrator.
 - ⇒ He urged residents to volunteer their time and get involved with the community in any way they have interest.

COUNCIL COMMENTS AND REQUESTS:

Council Member Zenner noted that the athletic association has started sign-ups for softball and baseball.

Council Member Swenson thanked Officer Mike Muiznieks for his years of service to the city.

Meeting adjourned 6:52 p.m.

Amy Truhlar
City Clerk